

Bid Of: \_\_\_\_\_

Bid Documents for:

**Solar Energy System**

In Benton, Lafayette County, Wisconsin

Community Development Authority Corporation of the Village of Benton

244 Ridge Avenue

Benton, WI 53803

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## A: ADVERTISEMENT FOR BIDS.

### ADVERTISEMENT FOR BIDS

#### COMMUNITY DEVELOPMENT AUTHORITY CORPORATION OF THE VILLAGE OF BENTON

#### SOLAR ENERGY SYSTEM PROJECT

Notice is hereby given that sealed bids will be received by the Community Development Authority Corporation of the Village of Benton, Attention: Sonya Silvers, Village Clerk, 244 Ridge Avenue, Benton, Wisconsin 53803, until 9 AM, local time on Thursday, July 23, 2026, for furnishing the necessary labor, materials, equipment, tools, and guarantees thereof to perform the project.

Work shall include materials and labor for the installation of at least a 24 kW DC rooftop solar array and inverter system on the library, located at 31 W. Main Street, Benton, WI 53803. Work is to be completed by December 31, 2026.

All bidding and work is to be performed in compliance with the bid documents for this project, which are on file with the Village Clerk.

Bids received after the date and time stated above will be returned unopened to submitters. Immediately following the deadline for submission, bids will be publicly opened and read aloud in the conference room of the Business Incubator at 244 Ridge Avenue, Benton, Wisconsin 53803.

Bids must be submitted on the forms provided with the bid documents. All bids must be accompanied by a bid deposit in the form of a certified or cashier's check, or bid bond, for not less than five percent (5%) of the total amount bid. Should the successful Bidder fail to enter into a contract and furnish satisfactory payment and performance bonds within the time stated in the specifications, the bid deposit shall be forfeited to the Community Development Authority Corporation of the Village of Benton.

Bid documents are available on the Village of Benton's website, <https://bentonwi.us/>. Bid documents can also be acquired by contacting Sonya Silvers at 608-759-3721, or [ssilvers@bentonwi.gov](mailto:ssilvers@bentonwi.gov).

The Community Development Authority Corporation of the Village of Benton expressly reserves the right to reject any and all bids, to waive minor irregularities or informalities, and to further make award of the project to the lowest qualified and competent bidder as it best serves the interest of the Community Development Authority. No proposal may be withdrawn after the time stated above, or before Award of Contract, unless said award is delayed for a period exceeding thirty (30) calendar days after opening of the proposals.

Posted and Published on July 9 and July 16, 2026.

## B. INSTRUCTIONS FOR BID PROPOSAL.

Bidders shall include the following information:

Contractor's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Pricing Information:

Warranty: 1 year repair or replacement.

Est. timeline: Starting Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Scope of Project:

Equipment and Installation of at least a 24 kW DC rooftop solar array and inverter system on the library, located at 31 W. Main Street, Benton, WI 53803. Solar system is to be interconnected with the grid. Including the following: Solar panels, racking, brackets, inverter(s), communication systems, cabling, conduit, 100A AC combiner panel, and utility non-fused 100A DC disconnect. Contractor shall be responsible for obtaining all requisite permits and approvals from the utility and AHJ, including associated fees.

## C: BID BOND.

LET ALL KNOW BY THESE DOCUMENTS PRESENTED, THAT Principal and Surety, as identified below, are held and firmly bound unto the Community Development Authority Corporation of the Village of Benton, (hereinafter referred to as the "Obligee"), in the sum of five per cent (5%) of the amount of the total bid or bids of the Principal herein accepted by the Obligee, for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents. The conditions of this obligation are such that, whereas the Principal has submitted, to the Community Development Authority Corporation of the Village of Benton a certain bid, to enter into a contract in writing for the installation, by the bidder, of at least a 24 kW DC rooftop solar array and inverter system on the library, located at 31 W. Main Street, Benton, WI 53803, which said bid is hereto attached and made a part of the bond.

- 1) If said bid is rejected by the Obligee, then this obligation shall be void.
- 2) If said bid is accepted by the Obligee and the Principal shall execute and deliver a contract in a form acceptable to the Obligee and shall furnish a bond for the Principal's faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be void.
- 3) If said bid is accepted by the Obligee and the Principal shall fail to execute and deliver the contract and the performance and payment bond noted in 2. above executed by this Surety, or other Surety approved by the Community Development Authority Corporation of the Village of Benton, all within the time specified or any extension thereof, the Principal and Surety agree jointly and severally to forfeit to the Obligee as liquidated damages the sum mentioned above, it being understood that the liability of the Surety for any and all claims hereunder shall in no event exceed the sum of this obligation as stated, and it is further understood that the Principal and Surety reserve the right to recover from the Obligee that portion of the forfeited sum which exceed the actual liquidated damages incurred by the Obligee.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by an extension of the time within which the Obligee may accept such bid, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, on the day and year set forth below.

Seal PRINCIPAL

\_\_\_\_\_

Name of Principal

\_\_\_\_\_

By

\_\_\_\_\_

Date

\_\_\_\_\_

Name and Title

Seal SURETY

\_\_\_\_\_

Name of Principal

\_\_\_\_\_

By

\_\_\_\_\_

Date

\_\_\_\_\_

Name and Title

This certifies that I have been duly licensed as an agent for the above company in Wisconsin under National Provider No. \_\_\_\_\_ for the year \_\_\_\_\_, and appointed as attorney in fact with authority to execute this bid bond and the payment and performance bond referred to above, which power of attorney has not been revoked.

\_\_\_\_\_

Date

\_\_\_\_\_

Agent Signature

\_\_\_\_\_

Address

\_\_\_\_\_

City, State and Zip Code

\_\_\_\_\_

Telephone Number

NOTE TO SURETY & PRINCIPAL The bid submitted which this bond guarantees shall be rejected if the following instrument is not attached to this bond: Power of Attorney showing that the agent of Surety is currently authorized to execute bonds on behalf of the Surety, and in the amounts referenced above.